

ST204 WEBPAGE: www.stat.colostate.edu/~jah/st204

All handouts, assignments, the course calendar, and other relevant information will be available on the ST204 webpage. If you have questions about things like course policies or due dates, check the webpage!

GRADING POLICY:

The final grade for the semester will be determined in the following manner:

Textbook Assignments – best 10 of 11 @ 10 points each	100
Lab Assignments – best 5 of 6 @ 40 points each	200
Exams - 3 @ 100 points each.....	300
<u>Final Exam</u>	<u>100</u>
Total	700

FINAL GRADES: Grades for the semester will be assigned according to the following scale:

<u>Points</u>	<u>Grade</u>
686 or more	A+
644 to 685	A
630 to 643	A-
616 to 629	B+
574 to 615	B
560 to 573	B-
546 to 559	C+
504 to 545	C
490 to 503	C-
476 to 489	D+
434 to 475	D
420 to 433	D-
Under 420	F

NOTES REGARDING GRADING:

1. **Textbook Assignments:** Textbook assignments are exercises from the textbook that are assigned at the end of each lecture. These assignments are intended to be worked independently by the student, and are given for the purpose of understanding concepts and calculations. The exercises assigned on Tuesday and Thursday of each week are combined into one assignment and will be collected at the beginning of each Friday in formal lab sessions. Textbook assignments are worth 10 points each and are graded by the TA based on effort, which includes readability. **Late assignments will not receive full credit.** The lowest textbook assignment grade will be dropped. If you know in advance that you will be unable to attend a formal lab session, turn your textbook assignment in to your TA ahead of time, or give it to another student to bring to class with them.
2. **Lab Assignments:** Lab assignments are given throughout the semester for the purpose of exposing students to computer methods for analyzing data and for strengthening the student’s understanding of concepts. These assignments involve using Minitab statistical software to perform calculations or construct graphs, as well as answering discussion questions regarding the data analysis. Lab assignments will be graded on the basis of 40 points. The lowest lab assignment grade will be dropped. Lab assignments turned in no more than one week after the due date will be accepted, but penalized ten (10) points. Do your own work on labs! Working with a partner is fine, but all students should work computer assignments and answer the questions on their own. If two or more students turn in work that is obviously copied, each of the students will be given a grade of zero.
4. **Midterm Exams:** Three 50-minute midterm exams are given in formal lab sessions, each worth 100 points. Exams are multiple choice questions and computer graded. Should you become ill on an exam day, you need to contact your TA before the exam. A separate exam time will be available (tentatively 4:10-5:30) for students who would like a little extra time to work the exam. Plan ahead for the separate exam time, so that you can ask for time off if you normally work during that time. If you would like to use the extended time period, but have a class conflict, contact your TA prior to the exam. The lowest exam grade is NOT dropped!

5. **Final Exam:** The final exam is a common exam, the location of which will be announced at a later date. The final exam is a required exam, but is not comprehensive. The final exam is worth 100 points, however, students may request to take the final for 200 points. More information regarding this will be given later in the semester.
6. **Computer down time is not a valid reason for tardiness on homework or lab assignments.** Computers and computer programs do sometimes experience down times, so plan ahead on assignments. If you wait until the last day to complete your assignment, you may face a long line at the computer lab or a computer problem. Procrastinate at your own risk!
7. **Grading disputes:** any grading dispute must be submitted in writing to your T.A. within one week after the work is returned. No changes will be made after this deadline. If your grading disagreement cannot be resolved by your T.A., see Dr. Hoeting.
8. **If you must leave town during the semester,** you can avoid late penalties by checking in with your TA before you leave. We can often provide assignments ahead of time.

POLICY REGARDING ATTENDANCE: Students are required to attend each class meeting. If you are unable to attend class, get the notes from another student and check the announcements on the ST204 web page. Also, e-mail or talk with your TA immediately regarding any work missed in formal lab sessions. While attending class, students are expected to show consideration for all persons present in the room. The classroom tends to be fairly crowded, and discussions among students can be quite distracting to other students. Questions asked for the benefit of the entire class are welcome and encouraged.

POLICY REGARDING ACADEMIC HONESTY: Discussion of the lab and homework assignments between students can be helpful and is encouraged. However, copying or sharing solutions is not allowed, as plagiarism is a form of cheating. Cheating includes representing the ideas of anybody except yourself as your own ideas. Helping somebody else cheat is a form of academic dishonesty. Students are responsible for completing all tests and exams without assistance (either voluntary or involuntary) from other students. If you have a question regarding the wording of a problem on a test or exam, you may ask your TA to assist you with the wording. No communication among students during tests or exams is allowed. Any form of academic dishonesty will be given the most severe penalty possible. The **minimum** penalty for cheating is a 0 on that assignment or exam. The University expressly prohibits academic dishonesty such as cheating (see Student Rights and Responsibilities in the Colorado State University General Catalog).

POLICY REGARDING HARASSMENT: As a professor at Colorado State University, I will endeavor to insure that this classroom is free of any harassment which has the purpose or effect of creating an intimidating, hostile, or offensive learning environment. Furthermore, I will insure that each student has an equal voice in this class and that each voice is equally valued. Any student who feels harassed on the basis of his or her race, ethnic or cultural background, gender, sexual orientation, or other reason is encouraged to report this harassment to me or to another appropriate person.

SUPPORT SERVICES AVAILABLE:

- ② **Tutors:** The Statistics Department (102 Statistics Building) keeps current lists of students who are willing and able to tutor for this and other statistics courses. Other resources for tutoring are also available. If you have questions regarding these resources, please talk with me.
- ② **University Counseling Center:** A variety of services are offered in this center (C36 Clark Building), including programs for reducing test anxiety and math anxiety, as well as programs for time management, test-taking skills, memory and concentration enhancement, and study strategies. If you think that you may have a need for assistance in one of these areas, please do not delay in investigating these services.
- ② **Resources for Disabled Students:** (100 General Services Building) Students with mobility, visual, hearing, or learning disabilities are eligible for support, as well as students with chronic health conditions. Some services include note takers, readers and alternative testing. If you need specific accommodations due to a disability (or other circumstances), please meet with me outside of class as soon as possible to

discuss your needs concerning exams and/or the completion of other class requirements.

COMMUNICATION WITH OTHER CLASSMATES: Experience has shown that when students form study groups and spend time discussing course topics with other student, their understanding of many of the difficult concepts greatly increases, and test scores improve as a consequence. Therefore, students are encouraged to work on assignments and study for exams with other students. Please take the time to get to know the students around you and to ask if they would like to exchange phone numbers. This is optional, of course, but will help a great deal if you must be absent from class for some reason, and need to get notes and/or handouts from a classmate.

Name

Phone Number
